



## **BOARD OF DIRECTORS MEETING**

**Sheraton Gateway Hotel LAX  
6101 West Century Blvd.  
Los Angeles, CA 90045  
(310) 642-1111**

**June 10, 2003**

### **MINUTES**

#### **1. Welcome & Introductions**

Steve Andriese convened the meeting at approximately 10:15 AM and opened with roundtable self-introductions.

#### **2. Approval of the Agenda**

Add 10a: 2004 Conference.  
Add 14a: EMS Commission Report

***Motion: Inch, s/ Lapolla - To accept and approve modified agenda. Passed unanimously.***

#### **3. Consent Calendar**

A. Minutes of April 2003 BOD Mtg.  
B. Treasurer's Report

Treasurer's Report - No official report to approve.

Minutes of April 30 pulled to discuss and modify.

***Motion: Inch, s/ Pletz - To approve minutes, as amended: New language for No. 17 (no EMS commission meeting following in San Diego). Also, modified language in No. 4. No motion passed. New members presented in FYI way only. Action to happen next meeting.***

## **Organization and Management**

### **4. New Membership Applications**

Clarification: 4 new members proposed by Art Lathrop, and presented for approval.

1. Marge Riopel, San Benito County EMS Agency, (Active member)
2. Rob Petrucci, Santa Clara County EMS Agency, (Active member)
3. Steve Carroll, Ventura County EMS Agency, (Active member)
4. Dale Dotson, Fresno, Kings, Madera EMS Agency, (Active member)

***Motion: Inch, s/ Osur - approval of 4 new members, as presented by Art Lathrop***

### **5. Report on Membership Dues**

Art presented a report on dues. Time to pay if you haven't.

### **6. FY 2003/04 Proposed Budget**

Art presented a report on new budget. Discussion on new budget.

***Motion: Lapolla, s/ Osur - include item for \$3,000 for facilitator to authorize expenditure in FY 03-04. Added under professional services. Passed unanimously.***

***Motion: Inch, s/Lapolla - Add \$1,000 line item to the budget for legislative advocacy, as needed. Passed unanimously.***

***Motion: Lathrop, s/Inch - to approve budget for FY 03-04, as amended. Passed unanimously.***

### **7. Legislative Report**

AB 372 – Considerable discussion amongst board members in regard to this bill. The bill has recently been modified, and it appears it will pass this year. EMSAAC remains in a support position.

AB 910 - Legislative Committee is not in favor of this bill, but at this time will remain in a watch position. EMSAAC may choose to take an oppose position in the future when other groups, like CSAC and CHEAC, decided to oppose.

***Motion: Pletz, s/ Inch - AB 910 watch, until CSAC and CHEAC takes a position, then authorize EMSAAC president to take an oppose position. Passed unanimously.***

AB992 – This bill was recently modified.

***Motion: Pletz, s/ Inch - Send letter to the author requesting amendment for 50% of money to be directed to Maddy or similar fund for local distribution. As an alternative, funds could be directed toward the victim's fund for reimbursements of medical bills, in which case EMSAAC may support. Passed unanimously.***

AB 1026 – This bill was recently modified. No change in position status recommended.

AB 1690 – Author Leno. Recommending watch position.

SJR 7 – Remains in support position; however, bill not moving.

SB 244 – Author Spear. Requires DHS to survey for call-panel problems. Watch position recommended.

SB 476 – All amendments as requested have been included in new version. EMSAAC is now listed in support position.

SB 635 – Remains in watch position. Another bill regarding the Maddy Fund.

SB 767 – It may be important for members to read this two-year bill. No direct EMS impact.

SB 108 – Not moving at this time. Now a two-year bill.

Sen. Speier has requested a State audit of Maddy Funds. In this regard, the state auditor's office may be calling various local EMS agencies and asking questions about distribution of the Maddy Funds. Process is now underway. Barbara would like to know what counties have been notified about the audit. Barbara will put out email message with this request.

Catlin O'Halorin, from CSAC, has taken a new position and is not working on EMS issues. She will be missed.

## **8. CSAC/League Project Update**

Catlin O'Halorn is completing her assignment on this project. Proposal to go to CSAC Executive Committee very soon. Barbara is hopeful for approval through this group.

## **9. EMSAAC Organization & Management Committee**

Membership /Professional Development: Nancy gave a brief overview of the membership and professional development program, specifically regarding some recent modifications and improvements.

EMS Funding: Leonard presented a report on the CMA funding group/initiative effort. Public appears to be very support of this effort. Still working with Dunn to get EMS designated as an "essential service". No other information to report.

## **10. 2003 Conference – Final Report**

Nancy presented a final report on the conference. At this time, the budget deficit is only about \$400.00, less than projected. However, more bills may bill come in. Very good reports about the conference. All of the Board members thanked Nancy for a job well done.

## **10a. 2004 Conference**

In place of Darlene, Jane Elder presented a report on the 2004 conference. A flyer was distributed. Darlene recommends a theme that will integrate program with Public Health. May 5,6,7, 2004, proposed as tentative dates.

*Motion: Inch, s/Lapolla - To support Darlene's recommendation to hold the conference at the UCLA Mountain Conference Center, and approve \$6,000 of initial expenditure. Passed unanimously.*

**11. Bylaws Committee – Bylaws Revision Update**

This report is on hold until the July meeting. No action has been taken at this time.

**12. Ethics Committee Report**

Dan Lynch gave a report. Final draft of the documents will be sent out via e-mail from Dan.

*Motion: Inch, s/Lathrop – To adopt the rules and code of conduct documents as drafted. Passed unanimously.*

**13. Ethics Committee – Report on Election**

Election process is underway. Bruce to extend nomination process by one week. 3 nominations received to date.

Bruce gave report.

**State EMS Authority Report**

Richard Watson presented a report on the State EMS Authority. The following subject areas were covered.

- Action: Send flowers and card to Michelle Handewith at the EMSA who has been seriously ill lately.
- State Budget Update: EMSA merger with State DHS appears to be off at this point. Thanks to various constituency groups that helped with this matter. Budget projections for FY 03-04 appears to be getting a little worse. Most of EMSA budget is funded from funds other than State General Fund (federal grants, fees, etc.).
- Tulare County may be joining the Fresno EMS regional agency. State EMSA may assist with initial funding.
- Richard will be taking a trip to OH to view a new computerized testing system produced by the National Registry. He will be reporting back EMSAAC at a later date.
- The importance of AB1655 was emphasized. However, it will be difficult to add EMT-I and EMT-II personnel to the scope of this new law.
- Update on Homeland Security and HRSA funding. Additional new federal money will be available soon.
- EMD Guidance and Attorney General review – update.

- Still in the process of drafting Vision Process final report.
- State EMS Plan is now in internal draft form.
- Reorganization in the EMSA is underway. New Administrative Division was created by combining other units.
- Three separate rule-making changes to EMS regulations are about to be undertaken. Target date for publication to initiate comments is July 3. The QI process is a major component of these changes.
- Targeting January 1, 2006 to go to the National Registry exam as the Statewide standard for testing.
- State registry for EMT-I is not on the immediate horizon.
- EMSAAC may consider appointing a small subcommittee for advisory purposes regarding Homeland Security funding.
- Considerable discussion regarding the establishment of Exclusive Operating Areas (EOA's). The EMSA may develop new state guidance and opinions in regard to EOA's.

#### **14. General Report – External Committees**

Steve Andriese discussed the issue of EMS administrator participation in the “Gang of 5” decision-making on Homeland Security funding. Doug Buchanan just recently initiated a survey over the EMSAA server to determine the level of participation from LEMSA's in the Gang of 5 process.

*Motion: Inch, s/ Pletz - EMS Administrators to draft a letter addressed to Richard Watson, cc to the State Homeland Security Dept., regarding improving EMS participation in Homeland Security. Passed unanimously.*

#### **14a. EMS Commission Report/Discussion**

Chuck Baucom will not be present at the Commission meeting tomorrow. Commission agenda packets were distributed to the EMSAAC members.

#### **Staffing and Training**

#### **15. EMSAAC Staffing and Training Comm.**

No report at this time. Most of this work will be pushed into next year.

#### **16. EMT-I Certification/Background Checks/Registry Update**

Leonard Inch asked for members to form a committee that will research and develop recommendations regarding the EMT-I background check issues and the (local vs State) EMT-I

certification and disciplinary processes. Volunteers for this committee were Inch, Ogar, Osur, Julien. They will meet with Dan Smiley at EMSA.

**17. General Report - External Committees**

No information to report at this time.

## Communications

**18. EMSAAC Communication Committee**

The local HRSA sponsored an inter-hospital communication system under review by the State to develop a method for integration into other systems at the State level.

**19. EMD – AG Opinion Update**

Carol was not present to give a report. There was no new information.

**20. General Report – External Report**

No information to report at this time.

## Facilities and Critical Care Services

**21. Inter-Facility Transfer Guidelines**

Bonnie from EMSA discussed the new draft paramedic inter-facility transport guidelines. Considerable discussion on the matter followed. Timeline: comments back to Bonnie by August 1, 2003 on proposed guidelines; To EMDAC in September. Public comment will follow. Final version is to be sent to the Commission in December.

**22. General Report – External Committees**

No information to report at this time.

**23. EMSAAC Facilities & Critical Care Com.**

No report from the committee at this time. Recently, JAHCO released draft guidance for EMD overcrowding and diversion management.

**24. General Report – External Committees**

No report at this time

**25. State Data Collection Project**

CEMSIS system update. EPCIS system was the first local data collection system for this interface. Other systems in the future may also have the common format. Considerable discussion involved the collection of hospital data through OSPD. This OSPD data collection effort may be extended.

**26. General Report – External Committees**

No report at this time.

**27. General Report – External Committees**

Update on Prevention Block Grant Funding through EMSA.

**28. EMSAAC Disaster Committee Report**

Doug Buchanan presented a report. He is in the process of consolidating a document that will provide input to EMSA from EMSAAC.

**29. HRSA Grant Committee Report**

All counties responded. Funds rolled down to LEMSA's for purchasing of new communication systems.

**30. General Report – External Committees**

No report at this time.

**31. Final Comments – FY 2002/03**

Steve gave some final comments and perspective as the outgoing President.

**32. Future Meeting Dates**

July meeting. Date is not confirmed at this time. Nancy is to represent the EMSAAC Board at the Commission meeting tomorrow.

**33. Roundtable**

There was a limited Roundtable discussion. CALSTAR representative briefly described new services provided. Dan Lynch discussed the addition of Tulare County to the region. Discussion also involved RDMHC issues in medical disaster planning on a regional basis. It was agreed to add discussion of RDMHC issues to the next agenda.

Add to agenda: regional disaster medical (RDMHC) system, at next meeting.

**34. Adjourn**

3:30pm