



GENERAL MEMBERSHIP MEETING

**The Bahia Resort Hotel
998 West Mission Bay Drive
San Diego, CA 92109**

**April 30, 2003
10:00 AM to 4:30 PM**

MINUTES

1. Welcome & Introductions

Steve Andriese convened the meeting at approximately 10:27 AM and opened with roundtable self-introductions. Meeting was delayed to confirm quorum, which was achieved through two cell phone contacts.

2. Approval of the Agenda

Add 25a: EMD Guideline discussion.

Motion: Jones, s/ Pletz - To approve agenda, with addition of EMD guideline discussion. Passed unanimously.

3. Consent Calendar

- A. Minutes of March 2003 BOD Mtg.
- B. Treasurer's Report

Minutes pulled by request of Jan Ogar for brief discussion.

Motion: Inch, s/ LaVenton - To approve Treasurers Report as presented. Passed unanimously.

Motion: Inch, s/ Guntor - To approve minutes, as amended: modify sentence in agenda item No. 8 to read, "This draft is the result of a lengthy effort to develop a successful comprise that creates a balance of issues between all parties." Passed unanimously.

Organization and Management

4. New Membership Applications

Motion: Inch, s/ Jones- To accept new members presented by Art Lathrop. Passed unanimously.

5. Virginia Hastings Retirement Presentation

This item will be held and presented at the conference when Virginia will be able to attend.

6. Legislative Report

Barbara Pletz presented the legislative report and handout from the Legislation Committee. There are now numerous bills in draft form that are being tracked. Please refer to the EMSAAC Bill List for further information.

AB 1577—State EMSA in process of analyzing this bill and more information will be available later. It was agreed to change to watch position on SJR6.

Motion: Lathrop, s/ Osur - To move AB 372 from support to watch position. Passed unanimously.

*Motion: Inch, s/ Osur---To support AB 992, only if amended.
Certified trauma centers remove/change language to designated trauma centers.*

Motion: C. Gunther, J. Ogar - SJR7 –To support this resolution to oppose larger and heavier trucks permitted in CA. Passed with 1 no vote.

7. CSAC/League Project Update

Barbara led the discussion on the project. Handout provided. There is really nothing new to report at this time. CSAC has not voted on this item yet. This project is still considered very early in process.

8. Nominations Process Policy

Gwen presented a discussion paper regarding policies for nomination committee. Some discussion occurred. It was agreed that some of the suggested changes might require a bylaw change.

Motion: Inch, s/ Laventon - To approve nomination committee document as proposed, and as amended by Inch. Passed unanimously.

9. EMSAAC Organization & Management Committee

Membership /Professional Development: draft document was sent out by Nancy. Limited comments received. The Board and membership thanked Nancy for her efforts.

Motion: Lappola, s/ Ogar - To approve new membership packet as presented by Nancy. Passed unanimously.

EMS Funding: Leonard Inch presented an update. No significantly new information to report at this time.

Medical Director Standards (Update): EMDAC apparently working on draft document regarding EMS Medical Director standards. No timeline set at this time.

10. 2003 Conference – Update

Nancy presented an update on the conference. Pre-registered attendance is somewhat low. This may result in a financial loss to EMSAAC. Otherwise, everything is set for a good conference.

11. EMSAAC Membership

Considerable discussion on the following questions/issues:

Leonard Inch led-off a discussion on this issue of membership. First issue: multiple term of presidency. Should this be allowed? Maybe a new role as a Conference Vice President should be created. Or, the Vice President serving on the conference committee may be considered. The role of the President Elect is key. These issues will be moved on to the bylaws committee.

Second key issue: whom are we representing? Are we a professional organization or an organization of representatives from each LEMSA? Can we truly represent the LEMSA's and each county? It was agreed to send this issue off to the bylaws committee to make a recommendation. It was a general consensus that "county-type" membership was favored. However, primary and secondary memberships should also be considered. Bylaws committee should also look at overall make-up in light of geographic areas and population.

Third issue: Can the seat of membership be transferred to the next person filling the position if the dues have already been paid by the jurisdiction?

Fourth issue: with the size of LA County, should the larger counties have an automatic seat on the board of directors?

No action taken at this time.

12. Bylaws Committee – Bylaws Update

Committee has not met at this time. A meeting will be scheduled to discuss the issues stated above.

Lunch: State EMS Authority Report

Richard Watson presented a report on the State EMS Authority. The following subject areas were covered.

- The State budget committee has decided not to pursue the merger of DHS and EMSA at this time.
- It appears that State will include a significant contribution from the General Fund budget for the poison control centers.

- The Little Hoover Report – EMS discussed in regard to restructuring the public health function in the State, calling for the development of a large State PH department, with EMSA included.
- Focus groups are being formed to advise the National Registry testing program. The State will participate in at least one of these groups.
- As of January 2004, EMT and paramedic training programs must be approved/accredited by the National Accreditation of Paramedic Training Institute. Graduates from unapproved programs, after that date, will not be eligible for licensure as a paramedic. Nancy Steiner at the State EMSA is managing this program.
- It was announced that some LEMSA's are not providing paramedic accreditation information to the State EMSA as required. Names of jurisdictions not complying with this requirement were listed.
- The Vision implementation process has been affected by the budget crisis.
- A brief legislative report from the State perspective was presented.
- HRSA update: Initial funds will be allocated to inter-hospital communications system (ReddiNet and EMsystems). Considerable discussion and questions regarding implementation of communication systems.

13. Ethics Committee Report

Rules / Code of Conduct – Draft available to membership. Some comments have been received. Board comments: if board decides to take action against member, action should be taken by ethics committee and have the board as the appeals level. Draft needs to be updated to reflect this concept. Jan Ogar commented and questioned: if this is passed then role of ethics committee changes and should this be revised in bylaws? Discussion: no provisions in bylaws for ethics committee to take action.

It was the general consensus to have the Board handle the appeal process.

Motion: Ogar, s/ Lathrop - To have Ethics Committee makes recommendations to the Board about the code of conduct and committee rules. Bring back to next meeting.

14. Ethics Committee (Nomination/Election)

Deferred to June meeting, after results of board election are announced.

15. Use of E-mail for EMSAAC Business

This issue has been referred to the bylaw committee. Report to be presented at next meeting.

16. General Report – External Committees

No report at this time.

17. EMS Commission Agenda

Chuck Baucom was not present to make a report.

Staffing and Training

18. EMSAAC Staffing and Training Comm.

Debbie Becker not present for a report.

19. EMT-I Background Checks

EMT-I background checks are done very differently at the local level throughout the State. Some LEMSA's do checks, some do not. Key issues raised: cost to applicant, provider or LEMSA, and handling the results consistent with law.

Motion: Inch, s/ Lathrop - As an organization, to work with the State EMS Authority to address the whole EMT-1 certification matter, including testing, background checks and certification process. Additionally, to standardize the application of background checks, with minimum standard of a DOJ check. Passed unanimously.

Motion: Inch, s/ Peterson - All EMT-1 certifying agencies in the State should run a minimum of DOJ background screen, with subsequent arrest notification. Passed unanimously.

Follow-up action: Leonard will work with Dan Smiley at the EMSA to put together a group to work on background checks.

20. General Report - External Committees

No information to report.

Communications

21. EMSAAC Communication Committee

This agenda item was rolled into disaster report, to follow.

21a. EMD Guidelines:

Carol Gunter led a discussion of the recently published State EMD guidelines, specifically, as the document relates to the previously expressed concerns from EMSAAC. Concern was expressed as related to the State AG review and opinion requested by LA County.

Motion: Inch, s/ Lapolla - To support the position of LA County and support the need to obtain an AG opinion, and to include a list of the reasons why the opinion is requested. As many LEMSA's to be included as possible. Passed unanimously.

22. General Report – External Committees

No information to present.

First Response and Transport

23. Ambulance Agreements (Item moved and handled out of order on agenda)

Mutual Aid Language: Doug Buchanan led a presentation on this subject. The ambulance providers through CAA have been tasked to look at their agreements and arrangements for ambulance mutual aid. Doug to send out message on EMSAAC list server to request information on mutual aid agreements. Doug is also to work on language that may assist with improving ambulance mutual aid on a local and regional basis.

24. General Report – External Committees

No report.

Facilities and Critical Care Services

25. EMSAAC Facilities & Critical Care Com.

Diversion Policy: Gwen Jones presented a discussion on ED diversions and best practices. Considerable discussion followed. Key issue: it was agreed that reducing diversions was significant, but this should not be an attempt to eliminate all together. Much follow-up work still needed. May need to reconsider a standard definition and goal. Reddinet and EMSsystem implementation may be able to assist.

26. General Report – External Committees

No report.

27. HIPPA Requirements – Mtg Report

A letter has been circulated from the State EMSA, with assistance from EMSAAC, regarding HIPAA compliance and impacts on EMS systems.

28. General Report – External Committees

No report.

29. General Report – External Committees

No report.

30. EMSAAC Disaster Committee Report

Doug led the discussion on the work of the committee. A Medical Resource Management and Response template presented to the Board.

Motion: Isbell, s/ Miles - To adopt the above referenced document as an EMSAAC standard template and accept the work from the committee. Passed unanimously.

Jeff Rubin from State EMSA presented an update on medical disaster planning efforts from the State. The EMSAAC disaster group will assist EMSA with a number of future efforts.

Medical Reserve Corps Program will be emphasized by the State in the coming months. More funding to made available.

31. HRSA Grant Committee Report

Steve Andreise and Darlene Isbell gave an overview of the HRSA roll-out process. Phase 2 funding of HRSA grant coming very soon. State will handle all ordering in Phase 1, with the possible exception of the hospital communication systems.

32. General Report – External Committees

No report.

33. Future Meeting Dates

Next meeting: June 10, 2003. (Southern California)

34. Roundtable

No formal roundtable, other than a few comments from individual LEMSA's.

35. Adjourn

Members / Guests in Attendance
April 30, 2003

Steve Andriese	Mountain- Valley EMS Agency
Douglas Buchanan	Mountain- Valley EMS Agency
Barbara Center	Contra Costa County EMS Agency
Mindy Danovaro	CalStar Air Services
Barry Fisher	Ventura County EMS Agency
Diane Fisher	Inland Counties EMS Agency
Steve Francis (via phone)	Coastal Valleys EMS Agency
Michael Frenn	Solano EMS Cooperative
Carole Gunter	Los Angeles County EMS Agency
Leonard Inch	Sierra-Sac Valley EMS Agency
Darlene Isbel/Jane Elder	Orange County EMS Agency
Gwen Jones	San Diego County EMS Agency
Miles Julihn	El Dorado County EMS Agency
Nancy LaPolla	Santa Barbara County EMS Agency
Art Lathrop	Contra Costa County EMS Agency
Bruce Lee	Coastal Valleys EMS Agency
Carol Lee	El Dorado County EMS Agency
Chris LeVenton	Monterey County EMS Agency
Bonny Martignoni	Coastal Valleys EMS Agency
Jan Ogar	San Mateo County EMS Agency
Michael Osur	Riverside County EMS Agency
Troy Peterson	Marin County EMS Agency
Barbara Pletz	San Mateo County EMS Agency
John Pritting	Imperial County EMS Agency
Dan Spiess	Northern California EMS Agency
Dennis Jackson	AMR
Jane Elder	Orange County EMS Agency
Kent Coxon	Coastal Valleys EMS Agency
Richard Watson	State EMS Authority
Dan Smiley	State EMS Authority
Jeff Rubin	State EMS Authority
Maureen McNeil	State EMS Authority
Svetlana Sjncljkn	Ukraine MOH (guest)