



**BOARD OF DIRECTORS MEETING  
AGENDA**

**August 5, 2003  
9:00 AM to 5:00 PM  
August 6, 2003  
8:00 AM to 12:00 PM**

*The meeting charge (including lunch, Aug. 5<sup>th</sup> and sack lunch August 6th) will be \$35.*

**August 5, 2003 9:00 a.m. to 5:00 p.m.**

<b>Time</b>	<b>Item</b>	<b>Individual</b>	<b>Action</b>	<b>Time</b>
9:00	1. Welcome & Introductions	Lapolla	Information	10 min
9:10	2. Approval of the Agenda	Lapolla	Change/Approval	5 min
9:15	3. Review Goals and Objectives	Lapolla/Akers	Information	15 min
9:30	4. Organizational Structure Review and Proposed changes	Lapolla/Akers	Information/ Discussion	2 hours
11:30	Break for Lunch	All		30 min
12:30	5. Draft By-laws (small work groups)	Osur/Akers	Discussion	2 hours
2:30	6. Action(s) required to move new structure forward	Akers	Discussion/Action	60 min
3:00	Break			15 min
3:15	7. Strategic Plan Review & Update	Lapolla/Akers	Information/Discussion	60 min
4:45	8. Wrap-up planning activities	Lapolla		15 min.

**August 6, 2003 8:00 a.m. to 2:00 p.m.**

8:00	1. Develop Strategic Goals	Lapolla/Akers	Discussion / Consensus	60 min
9:00	2. Prioritize Strategic Goals	Lapolla/Akers	Discussion/Consensus	30 min.
9:30	3. Develop Action Plans	Lapolla/Akers	Discussion/Consensus	60 min.
10:00	Break	All		15 min
10:15	4. Finalize Action Plans	Lapolla/Akers	Discussion/Consensus	30 min.
10:45	4. Evaluate Meeting Structure- Revise as needed	Lapolla/Akers	Discussion / Action	45 min
11:30	5. Next steps	Lapolla/Akers	Discussion / Action	15 min
11:45	6. Wrap-up Thank you	Lapolla	Information	15 min
12:00	Lunch Break		Working lunch	15 min
12:15	Conference 2004 update	Isbell	Discussion	5 min
12:20	Future meeting schedule	Lapolla	Discussion/Action	10 min
12:30	RDMHS	Rubin	Discussion/Action	90 min
2:00	Other			

